

Item	Due date	Address updates	Board member on the document as a contact person
PO Box renewal	2/29/2012	x	Bharat Kapadia
Storage renewal		x	Sanjay Lakkad
Insurance renewal		x	Sanket Mehta
Non-profit state renewal		x	Sanket Mehta
Tax filing		x	Bharat Kapadia
Bank account		x	Bharat Kapadia
Google merchant checkout		x	Shailesh Desai
Gift matching Microsoft		x	Bharat Kapadia
Gift matching Boeing		x	Bharat Kapadia
Website		x	Shailesh Desai
Newsletter		x	Brijan Badshah